

Southern West Virginia Community and Technical College

Faculty Senate Council Meeting

Friday, February 23, 2018

11:00 a.m. – Room A-259 – Logan Campus

Agenda

1. Verification of Quorum, Call to Order
2. Approval of Minutes from previous meeting
3. President Dr. Robert Gunter
4. Board of Governors Update- Will Alderman
5. ACF Update- Chuck Puckett
6. Old Business
 - Faculty Handbook
7. New Business
 - New Senator
 - Faculty assessment form updates- Stephanie Mounts
 - Current Professional development process- Susan Baldwin
 - Professional development ideas
9. Other

**Southern West Virginia Community and Technical College
Faculty Senate
February 23, 2018
11:00 A.M
(Logan) Building A Room 259**

Minutes

Members Present: Susan Baldwin, Chair, Will Alderman II, Mary Hamilton, Tehseen Irfan, Anitra Ellis, Beverly Slone, Chuck Puckett, Stephanie Daniel, Stephanie Mounts, Angela Bell (Recorder)

Guest: Dr. Deanna Romano, Dr. Robert Gunter

Members Absent: Brandie Davis.

1. Verification of Quorum and Call to Order

Chair Susan Baldwin declared a quorum present and called the meeting to order at 11:00 a.m.

2. Approval of Minutes

Minutes of the November 10, 2017 meeting were distributed for review. Will Alderman made a motion to accept the minutes; Tehseen Irfan seconded the motion which carried unanimously. Chair Baldwin declared the motion adopted and the minutes approved.

3. Chair Baldwin introduced Dr. Gunter and asked him to give an update on the college since the last meeting.

Dr. Gunter discussed the following three items:

- New Guided Pathway System (GPS)
- HLC Focus Group
- WV Invest Grant

4. Board of Governors Update

Will Alderman have presented the Board of Governor meeting held on Dec. 2017 was a routine meeting. Next meeting is March 5, 2018 at 6:00 P.M. The President Retreat is March 6, 2018.

5. ACF Update

Chuck Pucket discussed the education bills presented during this Legislative session, including the "free" community college bill which is currently under consideration. He reminded the Senate that there were 177 of such bills in the House, which more than likely will not be brought out of committee.

6. Old Business

Faculty Handbook tabled to next meeting.

7. New Business

- New Senator is Brandie Davis.

-
- Stephanie Mounts suggest an update for Faculty assessment form for end of year evaluations. Dr. Romano suggest to discuss better evaluation forms for students is good idea.
 - Susan Baldwin mentioned the Current Professional development process and that \$300 was approved for tuition and \$945 was approved for a conference.
 - Professional development Ideas- Possibly a Professional Development Camp.

8. Other


None.

9. Adjournment and Next Meeting

There being no further business, Beverly Slone made a motion to adjourn which was seconded by Will Alderman. Chair Baldwin then stated the meeting was adjourned.



Susan Baldwin, Chair



Angela Bell, Recorder



Southern West Virginia Community and Technical College

Southern West Virginia Community and Technical College
Faculty Senate Council Meeting
Friday, September 21, 2018
9:30 a.m. – Logan Campus – Room A-259

AGENDA

1. Verification of Quorum and Call to Order
2. Approval of Minutes from April 27, 2018 Meeting – action item
3. Old Business
 - a. Faculty Handbook
 - b. New Course Evaluation Demo
4. New Business
 - a. Introduction of new Senator from Wyoming
 - b. Professional Development Funding Requests
 - c. Faculty Credentialing
 - d. Promotion and Tenure
 - e. Professional Development Subcommittee Reports
5. Reports
 - a. Board of Governors Update
 - b. ACF Update
 - c.
6. Guest Announcements
 - a. President Robert Gunter
 - b. Chris Gray
 - c.
7. Other
8. Adjournment

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DISTRICT OFFICE

PO Box 2900
Mount Gay, WV 25637
Phone: 304-792-7160
Fax: 304-792-7046

LOGAN CAMPUS

PO Box 2900
Mount Gay, WV 25637
Phone: 304-792-7098
Fax: 304-792-7028

WILLIAMSON CAMPUS

1601 Armory Drive
Williamson, WV 25661
Phone: 304-235-6046
Fax: 304-235-6042

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3505 Daniel Boone Parkway
Danville, WV 25053
Phone: 304-369-2952
Fax: 304-369-2954

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81 Lincoln Panther
Hamlin, WV 25523
Phone: 304-824-2326
Fax: 304-824-2339

WYOMING/McDOWELL CAMPUS

HC 89 Box 423
McGraws, WV 25875
Phone: 304-294-8346
Fax: 304-294-8534

**Southern West Virginia Community and Technical College
Faculty Senate
September 21, 2018
11:00 A.M
(Logan) Room A-259**

Minutes

Members Present: Stephanie Mounts, Chair (Recorder), Bill Alderman, Will Alderman II, Adam Banks, Regina Bias, Pat Poole, Chuck Puckett, Beverly Slone, Jeff Yeager

Guest: Dr. Robert Gunter, J. Chris Gray

Members Absent: Susan Wolford, Recorder, excused

1. Verification of Quorum and Call to Order

Chair Stephanie Mounts declared a quorum present and called the meeting to order at 11:01 a.m.

2. Approval of Minutes

Minutes of the April 27, 2018 meeting were distributed for review. No corrections were noted. Will Alderman made a motion to accept the minutes; Adam Banks seconded the motion which carried unanimously. Chair Mounts declared the motion adopted and the minutes approved.

3. Old Business

- Faculty Handbook revised draft was distributed for review and final comment. Minor updates were noted. Beverly Slone made a motion to accept the revised faculty handbook as final with the following updates; Chris Ward seconded the motion which carried unanimously. Chair Mounts declared the motion adopted and the Faculty Handbook approved.
 - Update General Education goals as approved in the September 21, 2018 meeting of the Academic Assessment Committee
 - Include website links to Southern Organizational Chart and Governance Handbook
 - Correct the title listed as Higher Learning Commission *North Central Association* to Higher Learning Commission
 - Update credit hour equivalency ratio numbers to reflect correct ratio as listed in SIP-3240 (1 credit hour classroom instruction and 2 hours out-of-class effort for each credit hour)

- New Course Evaluation demo is being planned for the end of the Fall 2018 semester. Sample questions were distributed for review and selections will be used to plan the demo evaluation survey.

4. New Business

- New Senator from Wyoming Campus introduced and welcomed.

-
- Professional Development funding requests (5) from faculty were reviewed and recommended based on available funds as follows: \$900 for tuition and \$340 for conference attendance. Chris Ward made the motion to approve the funding recommendations as discussed; Chuck Puckett seconded the motion which carried unanimously. Chair Mounts declared the motion adopted and funding approved.
 - Faculty Credentialing recommendations from the School of Arts and Sciences and the School of Career and Technical Education were distributed for review. Senators will move forward with the process to develop a credentialing process based on these recommendations.
 - Promotion and Tenure subcommittee reported that they are still reviewing possible policy updates. The possibility of a 3-year contract for faculty was mentioned. Additionally, clarifying the use of professional development and continuing education for promotion was discussed. Continued research and review is planned.
 - Professional Development subcommittee reports that per the Strategic Planning updates, professional development may move to a more all-encompassing "Employee Development" process. Suggestions were made to include other departments (Classified Staff, Administration, etc.) in future professional development process planning.

5. Reports

- **Board of Governors Update.** Will Alderman give update about the upcoming Board Retreat and public meeting on Monday, October 15 at 6:00pm at the Charleston Marriott Town Center.
- **ACF Update.** Chuck Puckett provided an update on the current ACF issues planned for 2018-2019. A handout was distributed outlining these issues. Adam Banks made a motion for the Senate to endorse and support the ACF and their efforts; Will Alderman seconded the motion which carried unanimously. Chair Mounts declared the motion passed.

6. Guest Announcements

- President Gunter updated the Faculty Senate on current college business, including:
 - HLC Assurance Argument is complete and we have received confirmation that we have been moved to the Standard Pathway. Documents and reports should be available on the HLC website soon. Southern is currently making changes as recommended by the HLC in preparation for our second focus visit in March 2020
 - The Enrollment Management plan is nearing completion
 - Encourage "15 to finish" rather than 12 credit hours per semester to allow students the opportunity to finish their degree on time
 - Southern is transitioning from Dual Enrollment to an Early Entry program – Southern faculty are teaching local high school students off-site and will soon offer high school students the opportunity to take courses on-campus
- Chris Gray updated the Senate on the status of the Strategic Plan. The plan is nearing completion. Based upon recommendations received, Initiatives 2 (Career Pathways) and Initiative 3 (Teaching/Learning) will be combined. Also, Initiative 4 (Professional Development) will move to a more holistic "Employee Development" plan.

7. Other

None.

8. Adjournment and Next Meeting

There being no further business, Will Alderman made a motion to adjourn which was seconded by Pat Poole. Chair Mounts then stated the meeting was adjourned.



Stephanie Mounts, Chair

Official

Approved February 22, 2019



Southern West Virginia Community and Technical College

Southern West Virginia Community & Technical College
Faculty Senate Council Meeting
Tuesday, October 16, 2018
12:00 p.m. – Logan Campus, Library Conference Room
Also via Web-conference

Agenda

1. Verification of Quorum and Call to Order
2. Approval of Minutes from September 2018 Meeting – action item
3. Old Business
 - a. Course Evaluation Revisions (information item only)
4. New Business
 - a. Faculty Credential – Minimum Qualifications – action item
 - b. Process for future changes to minimum qualifications
5. Reports (if applicable)
6. Guest Announcements (if applicable)
7. Other
8. Adjournment

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DISTRICT OFFICE
PO Box 2900
Mount Gay, WV 25637
Phone: 304-792-7160
Fax: 304-792-7046

LOGAN CAMPUS
PO Box 2900
Mount Gay, WV 25637
Phone: 304-792-7098
Fax: 304-792-7028

WILLIAMSON CAMPUS
1601 Armory Drive
Williamson, WV 25661
Phone: 304-235-6046
Fax: 304-235-6042

BOONE/LINCOLN CAMPUS
3505 Daniel Boone Parkway
Danville, WV 25053
Phone: 304-369-2952
Fax: 304-369-2954

LINCOLN SITE
81 Lincoln Panther
Hamlin, WV 25523
Phone: 304-824-2326
Fax: 304-824-2339

WYOMING/McDOWELL CAMPUS
HC 89 Box 423
McGraws, WV 25875
Phone: 304-294-8346
Fax: 304-294-8534

**Southern West Virginia Community and Technical College
Faculty Senate – Special Meeting
October 16, 2018
12:00 P.M
(Logan) Library Conference Room and via Web Conference**

Minutes

Members Present: Stephanie Mounts, Chair (Recorder), Bill Alderman (by phone), Adam Banks (by phone), Regina Bias, Pat Poole, Chuck Puckett, Beverly Slone, Chris Ward, Jeff Yeager,

Guest: None

Members Absent: Will Alderman II, excused, Susan Wolford, Recorder, excused

1. Verification of Quorum and Call to Order

Chair Stephanie Mounts declared a quorum present and called the meeting to order at 12:03 p.m.

2. Approval of Minutes

Minutes of the September 21, 2018 meeting were distributed for review. No corrections were noted. Jeff Yeager made a motion to accept the minutes; Bev Slone seconded the motion which carried unanimously. Chair Mounts declared the motion adopted and the minutes approved.

3. Old Business

- Information Item Only – Sample course evaluation questions will be distributed to various faculty members based on course types (online, lecture, lab, clinical, etc.) Questions will be reviewed and chosen for possible Course Evaluation survey revision.

4. New Business

- **Faculty Minimum Credentials** were provided to the Senate by the School Chairs. Qualifications, including tested experience, were developed by faculty members in the various teaching disciplines. Upon reviewing the minimum credential guidelines from the School of Arts and Sciences, the Senate suggested removing the statement within the Tested Experience area that a candidate portfolio will be reviewed by “the full faculty of the School of Arts and Sciences.” Jeff Yeager made a motion to approve the minimum credentials and tested experience guidelines for both schools as provided, with the revision listed previously. Chuck Puckett seconded the motion which carried unanimously. Chair Mounts declared the motion passed.
- **Procedure for Adding Tested Experience.** The Senate discussed the procedure for adding tested experience to faculty credential guidelines and subsequent future review. The following procedure was suggested:
 1. **Division Heads/Lead Faculty.** Division Heads/Lead Faculty members will define minimum faculty qualification guidelines, with input from faculty, including tested

experience as appropriate. These guidelines are forwarded to the School Dean or Chair for review and approval.

2. **School Dean or Chair.** The School Dean or Chair reviews the proposed minimum qualification guidelines for approval and then forwards the guidelines to the Faculty Senate for review and approval. The School Dean or Chair is responsible for ensuring these guidelines are reviewed every 5 years.
3. **Faculty Senate.** The Faculty Senate will review the proposed faculty qualification guidelines, including tested experience, for approval. The Faculty Senate will then forward to the Vice President of Academic Affairs.

With no further discussion, Chuck Puckett made a motion to accept the suggested procedure and process for future review of qualification guidelines. Chris Ward seconded the motion which carried unanimously. Chair Mounts declared the motion passed.

5. Reports

None

6. Guest Announcements

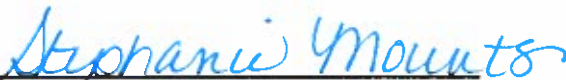
None

7. Other Business

Promotion and Tenure – Chris Ward volunteered to lead/chair the Promotion and Tenure Sub-Committee and schedule meetings with administration and other interested parties for further review and revision.

8. Adjournment

There being no further business, Regina Bias made a motion to adjourn which was seconded by Bev Slone. Chair Mounts then stated the meeting was adjourned.



Stephanie Mounts, Chair

Official

Approved February 22, 2019

**SOUTHERN WEST VIRGINIA COMMUNITY AND TECHNICAL COLLEGE
ACADEMIC AFFAIRS
PROCEDURE
SIP-**

SUBJECT: Faculty Credentialing and Tested Experience

REFERENCE: The Higher Learning Commission (HLC) publication “Determining Qualified Faculty Through HLC’s Criteria for Accreditation an Assumed Practices,” March 2016: SCP 2171, Professional and Educational Requirements for Faculty.

ORIGINATION: August 6, 2018

EFFECTIVE: October 16, 2018

REVIEWED: New

SECTION 1. PURPOSE

- 1.1 This guidance sets forth the procedure used by the Office of Academic Affairs to ensure that each faculty member employed with Southern West Virginia Community and Technical College possesses the academic preparation, training and/or tested experience to meet the minimum requirements of accrediting bodies and state agencies.

SECTION 2. SCOPE AND APPLICABILITY

- 2.1 This procedure applies to faculty at Southern West Virginia Community and Technical College and to other individuals assigned to perform faculty work.

SECTION 3. DEFINITIONS

- 3.1 Tested experience - Tested experience includes a breadth and depth of experience outside of the classroom in real-world situations relevant to the discipline and course content in which the faculty member is teaching.

SECTION 4. PROCEDURE

SECTION 4.1 The School Dean may submit guidelines for determining faculty qualifications, including tested experience as deemed appropriate.

SECTION 4.2 Revisions to the Faculty Credentials Matrix may be proposed to the academic administration team by any of the following groups: faculty members, program directors, or

academic heads. Vice President of Academic Affairs will review the Faculty Credentials Matrix upon receipt of proposed revisions or updates. The updated Faculty Credentials Matrix will be disseminated to faculty, program directors, and Dean after each revision.

SECTION 5. BACKGROUND OR EXCLUSIONS

SECTION 5.1 The Higher Learning Commission requires institutions to justify and document qualifications of faculty as part of its accreditation process. The faculty hiring qualifications related to tested experience should be reviewed and approved through the faculty governance process at the institution.

SECTION 6. GENERAL PROVISIONS

6.1 The general information related to the faculty credentialing procedure for implementation and review of tested experience for faculty qualification.

SECTION 7. RESPONSIBILITIES

- 7.1 **Division Heads/Lead Faculty.** Division Heads/Lead Faculty members will define minimum faculty qualification guidelines, with input from faculty, including tested experience as appropriate. These guidelines are forwarded to the School Dean for review and approval.
- 7.2 **School Dean.** The School Dean reviews the proposed minimum qualification guidelines for approval and then forwards the guidelines to the Faculty Senate for review and approval. The School Dean or Chair is responsible for ensuring these guidelines are reviewed every 5 years.
- 7.3 **Faculty Senate.** The Faculty Senate will review the proposed faculty qualifications, including tested experience, for approval. The Faculty Senate will then forward to the Vice President of Academic Affairs.
- 7.4 **Vice President of Academic Affairs.** Vice President of Academic Affairs, working with his/her respective leadership team and the Human Resources department, maintains a comprehensive list of faculty credential requirements and current credentialing forms.
- 7.4 **Human Resources Department.** The Human Resources department will maintain an electronic database of faculty credentials that contains the same information as in the Faculty Credentials folders. The Human Resources department will use this database to provide accurate, timely information to various accrediting agencies, federal/state agencies, and College departments.

SECTION 8. CANCELLATION

SECTION 8.1 None

SECTION 9. REVIEW STATEMENT

SECTION 9.1 This procedure shall be reviewed on a regular basis with a time frame for review to be determined by the President or the President’s designee. Upon such review, the Cabinet-level Administrator may recommend to the President’s Cabinet that the procedure be amended or repealed.

SECTION 10. SIGNATURES

SECTION 10.1 Provide the following flush right signature lines four lines below the final paragraph on the last page.

President **Date**

Vice President for Academic Affairs **Date**

Attachments: None

Distribution: All Southern Employees
Intranet

Revision Notes: Originated August 6, 2018



Southern West Virginia Community and Technical College

Southern West Virginia Community and Technical College
Faculty Senate Council Meeting
Friday, November 30, 2018
9:30 a.m. – Logan Campus – Room A-259

AGENDA

1. Verification of Quorum and Call to Order
2. Approval of Minutes from October 2018 Meeting – action item
3. Old Business
 - a. Course Evaluation Revisions – Update (information item only)
4. New Business
 - a. Faculty Credentialing – Final Draft SIP for Approval – action item
5. Reports
 - a. Board of Governors Update
 - b. ACF Update
 - c. Promotion & Tenure Review – status update
6. Guest Announcements
 - a. President Robert Gunter
7. Other
8. Adjournment

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DISTRICT OFFICE

PO Box 2900
Mount Gay, WV 25637
Phone: 304-792-7160
Fax: 304-792-7046

LOGAN CAMPUS

PO Box 2900
Mount Gay, WV 25637
Phone: 304-792-7098
Fax: 304-792-7028

WILLIAMSON CAMPUS

1601 Armory Drive
Williamson, WV 25661
Phone: 304-235-6046
Fax: 304-235-6042

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3505 Daniel Boone Parkway
Danville, WV 25053
Phone: 304-369-2952
Fax: 304-369-2954

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Hamlin, WV 25523
Phone: 304-824-2326
Fax: 304-824-2339

WYOMING/McDOWELL CAMPUS

HC 89 Box 423
McGraws, WV 25875
Phone: 304-294-8346
Fax: 304-294-8534

**Southern West Virginia Community and Technical College
Faculty Senate
November 30, 2018
9:30 A.M.
Room A-259 – Logan Campus**

Minutes

Members Present: Stephanie Mounts, Chair, Bill Alderman, Adam Banks, Regina Bias, Beverly Slone, Chris Ward, Jeffrey Yeager, Will Alderman, Chuck Puckett and Susan Wolford, Recorder.

Guest: Dr. Robert Gunter

Members Absent: Patricia Poole

1. Verification of Quorum and Call to Order

Chair Stephanie Mounts declared a quorum present and called the meeting to order at 9:32 a.m.

2. Approval of Minutes

Minutes of the October 16, 2018 meeting were previously sent to members for review. Chair Mounts asked if there were any corrections, changes, etc. on the minutes. There being none Will Alderman made a motion to accept the minutes; Jeffrey Yeager seconded the motion that carried unanimously. Chair Mounts declared the motion adopted and the minutes approved.

3. Old Business

3.1 Course Evaluation Revisions – Update

Chair Mounts stated that Dr. Romano sent an example of possible student/faculty course evaluations. These will be sent to all faculty for review and comment.

A contract with *Watermark* has been signed by Sam Litteral, VP for Finance and Administration. Instructors will be able to put in their own questions on the form. Questions were asked if there is a way to force students to complete the survey or if Blackboard can be used. This is a touchy subject and will have to be looked at very carefully.

Chair Mounts stated that *Watermark* can be used to do other surveys and that the SIP has to be updated.

B. Alderman stated it will be really helpful when instructors are allowed to generate their own questions.

B. Slone made a motion to table this item until the next meeting; W. Alderman seconded the motion that passed unanimously.

4. New Business

4.1 Faculty Credentialing – Final Draft SIP

Chair Mounts said this is an informational item. The draft has been given to MCAS and will be sent to Executive Council for their December 1 meeting.

5. Reports

5.1 Board of Governors Update

W. Alderman stated that he will be giving up his seat on the BOG after the next Governance Day in April to give other faculty a chance to serve. The next meeting will be Tuesday December 11 at 6:00 p.m. on the 4th floor of Building C.

5.2 ACF Update

C. Puckett handed out a brochure on ACF which was having a meeting that afternoon. He also gave an update on the Blue Ribbon Commission. He stated there are a lot of unknowns, especially with funding; the effect on two year community colleges. The report is due to the governor on December 10.

5.3 Promotion and Tenure Review – status update

C. Ward stated he has met with Dr. Kommer and has discussed the promotion and tenure policy. Tenure at college level is on the way out. Categories may be changed to teaching, scholarship and service. Which is more important will have to be decided. He will meet with Dr. Kommer again this next Tuesday. The policy needs to be completed by February as it needs to be approved by Faculty Senate, MCAS and then by Executive Council.

Chair Mounts said Ashland Community College uses 40% teaching; 30% scholarship; and 30% service for their promotion/tenure process.

6. Guest Announcements

6.1 President Robert Gunter

Dr. Gunter stated:

- He could not add anything to C. Puckett's update on the Blue Ribbon Commission.
- Faculty should be aware of the educational pathway. Southern is partnering with the Logan County public school system for high school students (up to 20) to come to Southern to take English and math courses. The ultimate goal is to have students obtain an associate degree along with their high school diploma.
- Southern is inviting other colleges to offer their courses on our campuses and will offer them office space.
- Pikeville Medical is expanding and there is a huge demand for EMTs, nurses, physical therapist assistants, and MLTs.
- An expansion grant will be written for nursing, MLT, EMT, all on the Williamson Campus.

7. Other

Chair Mounts stated that if anyone knows of any students looking for community service they can sign up for tax services in the spring by working two hours week all semester.

8. Adjournment

There being no other business, R. Bias made a motion to adjourn; C. Wood seconded the motion. Chair Mounts then announced the meeting was adjourned.



Stephanie Mounts, Chair



Susan Wolford, Recorder

Official

Approved February 22, 2019

**Southern West Virginia Community & Technical College
Faculty Senate Council Meeting
Friday, February 22, 2019
8:00 a.m. - Logan Campus - Room A-259**

Agenda

1. Verification of Quorum and Call to Order
2. Approval of Minutes from November 2018 Meeting - (action item)
3. Old Business
 - 3.1 SIP 2220.A, *Course Evaluation Form* - (action item)
 - 3.2 SCP 2686, *Promotion in Rank and Tenure Policy* - (action item)
 - 3.3 SCP 2686.A, *Promotion in Rank and Tenure Criteria and Forms*-(action item)
 - 3.4 SCP 2218, *Evaluation of Full-Time Faculty* - (action item)
 - 3.6 SCP 2218.A, *Faculty Evaluation Form* - (action item)
4. New Business
5. Reports
 - 5.1 Board of Governors Update
 - 5.2 ACF Update
6. Guest Announcements
 - 6.1 President Robert Gunter
7. Other
8. Adjournment

**Southern West Virginia Community and Technical College
Faculty Senate Council
February 22, 2019
8:00 a.m. – Logan Campus - Room A-258**

Minutes

Members Present: Stephanie Mounts, Chair; Bill Alderman, Adam Banks, Chris Ward, Jeffrey Yeager, Will Alderman, Chuck Puckett and Susan Wolford, Recorder.

Members Absent: Regina Bias (excused), Pat Poole, Beverly Slone

Guests: Dr. Robert Gunter, President; Dr. Deanna Romano, VP Academic Affairs

1. Verification of Quorum and Call to Order

Chair Mounts declared a quorum present and called the meeting to order at 8:00 a.m.

2. Approval of Minutes from November 2018 Meeting - (action item)

Minutes of the November 30, 2018 meeting were sent to members for review. There being no corrections, changes, etc., W. Alderman made a motion to accept the minutes. C. Puckett seconded the motion that carried unanimously. Chair Mounts declared the motion adopted and the minutes approved.

3. Old Business

3.1 SIP 2220.A, *Course Evaluation Form* - (action item)

Chair Mounts asked for comments on the course evaluation form. There was much discussion on whether or not faculty could add their own questions to the evaluation form or if there was a way to link specific questions to a certain group of students.

Dr. Romano explained that the new evaluation kit has many new features, one of which is allowing faculty to add their own questions, either for online courses only or courses where there is team teaching. There is no way to link specific questions to students as anonymity has to remain. Classes that have 1-3 students would not be able to use the survey as there would be no anonymity.

C. Ward made a motion to accept SIP 2220A as written. J. Yeager seconded the motion which passed unanimously. Chair Mounts declared the motion adopted and approved. Please see attached SIP 2220.A, *Course Evaluation Form*.

3.2 SCP 2686, *Promotion in Rank and Tenure Policy* - (action item)

C. Ward reviewed and discussed the revised *Promotion in Rank and Tenure Policy* which he said mostly needed some language cleaned up.

There was much discussion on the process of promotion and review of portfolio and time lines. D. Romano stated that the faculty portfolio is what the faculty is and what they have done and there should be checks and balances at all levels.

Please see the attached aforementioned document for changes and revisions.

3.3 SCP 2686.A, *Promotion in Rank and Tenure Criteria and Forms*-(action item)

C. Ward explained there are many revisions to this policy. Please see the attached SCP 2686.A for suggested revisions.

After a long discussion on the pros and cons of revisions it was decided that the time line for promotion packets could be:

November 1 - portfolio to Academic Head
January 15 - to Institutional Committee
February 15 - to Vice President Academic Affairs
March 10 - to President

October 1 - portfolio to Dean
November 1 - to Institutional Committee
December 1 - to Vice President Academic Affairs
February 1 - to President

C. Ward will do revisions and send out revisions for electronic vote by Wednesday. He said he made an administrative change of section 1 of application form.

**3.4 SCP 2218, *Evaluation of Full-time Faculty and*
3.5 SCP 2218A, *Faculty Evaluation Form***

C. Ward asked Council to look over SCP 2218. He said making changes to that policy was needed because of changes to Promotion and Tenure. Please see attached proposed revised policy.

4. New Business

There was no new business to discuss.

5. Reports

5.1 Board of Governors: W. Alderman said C. Ward made a presentation at the Board of Governors about faculty senate, faculty accolades, routine meetings with action items. The next BOG meeting will be in April.

5.2 ACF Update: C. Puckett reported that Senate has passed Senate Bill 1, which is not truly freely community college and might be delayed due to state employees going on strike. The Blue Ribbon Commission for four-year schools report was due December 7 but as of today still has not been completed. A bill going into committee talking about dissolving the ATPC and replace with a committee of representatives of 4 year colleges. Not affecting anything for community colleges.

There is a bill, HB 2133, going through about bringing guns to campus. There are a lot of restrictions such as having to have a concealed license; can't have gun in office or bring to stadium but can have in classroom. This bill is still in debate.

6. Guest Announcements

6.1 President Robert Gunter stated:

- The Blue Ribbon Commission is mostly concerned with four-year colleges but there is a concern about two year and four colleges sharing employees and who would pay their salary.
- The campus carry bill will not go anywhere if the Senate and House stay upset with each other but may eventually be passed. Our Board of Governors will not make restrictions on carrying of weapons.
- The WV Invest Act is a grant. It is not "free" and not everyone will qualify. Students accepted will have to be drug tested every semester, someone will have to be responsible for doing the drug testing and reporting it to the proper authorities; students will have to do community service and someone will have to be responsible for keeping those records; students will have to stay in the state in after graduating; who is going to check on that.
This may be a benefit for community colleges to increase enrollment.
- The adjunct pay scale was increased for the upcoming semester. Adjunct pay is based on enrollment.

Southern West Virginia Community and Technical College
Faculty Senate
Meeting of February 22, 2019
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- Governor Justice is asking for another 5% pay raise for colleges. Last year was a true 5% raise; this year the college will have to come up with at least \$100,000 above what the state is paying to support the pay raise.
- The Board of Governors approved a request for a tuition increase of 5.13%
- He will have a big PowerPoint this afternoon concerning the college economically.
- Everyone needs to know that we are all recruiters, regardless of our position.
- The biggest problem the college has is communication. We need to do better.

7. Other

There was no other business.

8. Adjournment

There being no further business, C. Ward made a motion to adjourn which was seconded by W. Alderman. Chair Mounts then announced the meeting adjourned.



Stephanie Mounts, Chair



Susan Wolford, Recorder

Approved: September 13, 2019

**Southern West Virginia Community & Technical College
Faculty Senate Council Meeting
Friday, April 26, 2019
11:00 a.m. – Logan Campus – Room A-259
Agenda**

1. Verification of Quorum and Call to Order
2. Approval of Minutes from February 2019 Meeting – action item
3. Old Business
 - a. Status Update – SCP 2686 and SCP 2218 Revisions (information item)
4. New Business
 - a. Governance Structure Surveys – Chris Ward (information item)
 - b. Professional Development Funding Requests – action item
5. Reports
 - a. Board of Governors Update
 - b. ACF Update
6. Guest Announcements
 - a. President Robert Gunter
7. Other
8. Adjournment

**Southern West Virginia Community and Technical College
Faculty Senate Council
April 26, 2019
11:00 a.m. – Room A-259 - Logan Campus**

Minutes

Members Present: Stephanie Mounts, Chair; Bill Alderman, Adam Banks, Regina Bias, Pat Poole, Beverly Slone, Chris Ward, Jeffrey Yeager, Will Alderman, Chuck Puckett and Susan Wolford, Recorder.

Guest: Dr. Robert E. Gunter, President

1. Verification of Quorum and Call to Order:

Chair Mounts declared a quorum and called the meeting to order at 11:00 a.m.

2. Approval of Minutes from February 2019 Meeting:

Minutes from the previous meeting were not available. Therefore, the minutes will be sent to Council via email for an on-line vote.

3. Old Business:

3.1 Status Update - SCP 2686 and SCP 2218 Revisions

Chair Mounts stated that SCP 2686 has moved through the governance structure and is on track to go to the Board of Governors at their June meeting. Email was sent this morning with copies of revised policies. Since the comment period is over, faculty will have the summer to review them and make comments.

SCP 2218 -C. Ward stated Faculty Senate Council has approved the policy but it won't go through President's Council until August or September.

Chair Mounts said that SCP 2218 was contingent on SCP 2868 being approved.

4. New Business:

4.1 Governance Structure Surveys:

C. Ward said that a new committee, Institutional Effectiveness, is sending out a survey on Monday to determine if the faculty think that the college is doing a good job; maybe chairs should only serve a one-year term instead of two; Assessment is the only committee where the chair serves as ex officio once they leave that position.

4.2 Professional Development Funding Requests:

There were only two professional development funding requests. One was not considered as it was for a conference out of the continental United States; the other was for a tuition for spring courses and was approved for \$300.

B. Alderman made a motion to approve the tuition payment which was seconded by W. Alderman. The motion was approved unanimously.

5. Reports:

5.1 Board of Governors' Update: W. Alderman stated that while he has enjoyed his tenure on the Board of Governors as faculty representative, he will not be serving again. June 18 will be his last meeting.

5.2 ACF: C. Puckett stated: the next AC F meeting is today at 1 p.m.; Senate Bill 1 passed; the Blue Ribbon Committee has never addressed community colleges; a summer retreat will be held in July and if anyone has an item to bring to the committee please let him know so it can be put on the agenda .

6. Guest Announcements:

6.1 President Gunter stated:

- He was very impressed with the Sticks Magazine meeting last night and with the guest speaker, Charley Eskew, for a Meet the Author Event.
- The ceremony for Phi Theta Kappa went well.
- Commencement will be May 11 at 10 a.m. at the Williamson Fieldhouse.
- Commencement medallions will be distributed today's assembly.
- The Great College's Workforce survey was completed by 48% of Southern employees and the final report will be available in July.
- Faculty contracts were mailed out yesterday, April 25, and must be returned by the deadline or faculty will be replaced.
- A special legislative session will be held in May to discuss public schools' financial situations; Higher Ed is not included.
- Faculty need to tell current students to register now as May 9 is the deadline to register.
- Mandatory orientations for new students will be held this summer.
- The second focus visit of HLC will be March 2 and 3, 2020. Dr. Deanna Romano will have the assurance argument response ready by Christmas break.

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- Senate Bill 1 passed. The Council passed the emergency rule that we follow to roll out the free community college initiative.

7. Other

There was no other business.

8. Adjournment

There being no further business, B. Alderman made a motion to adjourn which was seconded by W. Alderman. Chair Mounts then declared the meeting adjourned at 11:40 a.m.



Stephanie Mounts, Chair



Susan Wolford, Recorder

Minutes Approved: September 13, 2019